

Minutes

Work Group members at the meeting: FDPIR Program Directors/Managers: Roxanna Newsom (NAFDPIR President), Benita Lewis (WR), Charles "Red" Gates (MPR), Florence Calabaza (SWR), Susie Roy (MWR), Joe Bluehorse (MPR); Lorraine Davis (Warehouse Manager)(WR); Dennis Pearson (AMS); Sharon Hadder (FSA); Patti Schock (FNS Operations), Stephanie Cooks (FNS PSB).

Work Group members not at the meeting: Mary Greene-Trottier, Betty Jo Graveen; Kibbe Conti (IHS); Susan Anderson (CDC); Laura Walter (FNS PSB); Sarah Kellogg-Eby (FNS WRO).

Visitors: Cathie McCullough (FDD Director), Samia Hamdan (MWRO), Gloria Goodwin (MWR), Janie Hipp, USDA Office of Tribal Relations, Dana Rasmussen (FNS Policy), Rogelio Carrasco (FNS Policy).

Minutes were reviewed from the May 12, 2011 Work Group meeting. No additions or edits were made by Work Group members.

I. AMS Update

- a. **Generic food labels** – AMS has contacted vendors to encourage the use of colorful commercial labels on canned USDA Foods distributed in FDPIR. If vendors do not have colorful commercial labels, they can use the colorful labels provided by USDA on canned items to prevent the use of generic black and white labels.
- b. **Frozen ground bison** – The contract for bison was terminated because the vendor was unable to meet the quality control requirements of the contract, resulting in delivery of only a partial truckload (38,000 lbs) of bison out of the 16 truckloads ordered. FY 2010 funding was used for last year's bison purchase and is not available for an FY 2011 bison purchase. Work group members asked if funding would be available for a future bison purchase. FNS will review FY 2011 funding to see if funds are available for a bison purchase.
- c. **Whole bird chicken and Individually Frozen split chicken breasts** – Some ITOs have received and distributed the whole bird chickens. On occasion, deliveries have arrived with missing tab closures for the bags. Dennis Pearson will relay this concern to the vendor for future monitoring and resolution. The whole bird chickens will be available to allow a smoother transition from the whole bird to the split breast chicken product and ensure availability of frozen chicken in the FDPIR food package. AMS is on schedule for procurement of a split breast product for September 2011 deliveries. In October 2011, the Work Group will consider which frozen chicken product to provide in FDPIR beginning in January 2012 and beyond based on participant feedback.

II. FSA Update

- a. **New products**– Wild rice and whole grain tortillas - Pending prioritization of the Regional Wish Lists, further research on the wild rice and whole grain tortillas is on hold.
- b. **Skim evaporated milk** – FNS is working with FSA staff to secure a product code and begin the solicitation process. FSA and FNS will provide a status update for delivery at the August Work Group meeting.

III. FNS Update

- a. **FDPIR Goals and Structure Document** – FNS drafted an FDPIR Goals and Structure document that outlines the purpose of the FDPIR Food Package Review Work Group. The document lists the members of the Work Group, their terms of service, and the procedure for adding or updating foods offered in the FDPIR food package. The

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NAFDPIR Board will review the draft Goals and Structure document and submit their comments/edits to FNS prior to the August Work Group meeting.

- b. **Availability of seasonal pumpkin and cranberry sauce** – Canned pumpkin is available. Two truckloads of cranberry sauce will be ordered for deliver Sept/Oct 2011 in time for the holiday season.

IV. August Workgroup Meeting

- a. **ITO Wish List priorities** – Each Work Group member will coordinate with their region to prioritize the wish list and select their top 3 priority foods for each category (Meat, Dairy/Eggs, Vegetables, Fruit, Nuts, Juice, Grains, Soups, Oils, and Miscellaneous). The list of prioritized items will be discussed at the August meeting and will serve as a starting point for initiating market research for current product updates and new product procurement.
- b. **New and Returning FDPIR Food Package Review Work members** - The Work Group will review and update the roster of new and returning Work Group members. New members will be introduced to the Group.

V. Meeting Adjourned